



**VOLUNTEER ATTENDANCE LOG**

Please use this sheet to record your volunteer service hours **ONLY**. When using this log, all service hours must be recorded as individual days.

*Note: Only hours logged into the STAR database will be used for awards and recognition.*

**NAME** \_\_\_\_\_  
Legal Last Name Legal First Name

**PHONE** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_  
Street Apt. # City Zip

	VOLUNTEER ASSIGNMENT					
DATE	SUPERVISOR	PROGRAM/ACTIVITY	START TIME	END TIME	TOTAL SERVICE TIME <u>NOT</u> LOGGED IN STAR SYSTEM	
		<b>Total Time</b>				

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_