

# Plantation Park Elementary PTA Meeting Minutes

**Date:** August 23, 2024

**Time:** 8:30am

**Location:** PPE Cafeteria

## 1. Call to Order

- Time 8:33am – By Stefanie Smith, President

## 2. Board Roll Call & Introductions

- **Present:**
  - Stefanie Smith – President
  - Elizabeth Pico – Secretary
  - Amanda Castilla – VP of Volunteers
  - Kaitin Dayringer – VP of Events
  - Brittany Mohler – VP of Fundraising
  - Jamie Meredith – VP of Membership
- **Absent**
  - Dave Cave – Treasurer
  - Julie Robbins – VP of Technology
- **Guests**
  - Vice Principal Mrs Demeo- Title 1 discussion- invitation to parents to volunteer. Handout passed out.
  - Sign-in Sheet with list of all meeting attendees collected.

## 5. Old Business

- 2022-2024 Fundraising spent over 15k on school beautification. Including but limited to murals in cafeteria and throughout hallways, teacher signs outside of doors.

## 6. New Business

### Membership Drive:

- Join PTA <http://ppepta.com/join/> .
- Membership Types: Parents, Grandparents, etc
- Popcorn Party Prize – Class in each grade with most membership wins
- Questions? Contact Jamie – [membership@ppepta.com](mailto:membership@ppepta.com)

### Volunteers Overview:

- How do I volunteer at PPE?
  - Discussed different levels of involvement. PPE PTA is a family with a common goal of advocating for the children in are school. All are welcomed to volunteer.
  - Sign-Up at: <http://ppepta.com/join/>
  - Raptor – Explained how volunteer hours are logged. Forms available online and copies passed out.

- Ways to Volunteer
  - In-Person @ PPE
  - Room Parents – some teachers still need volunteers. Reach out to Amanda Castillo.
  - Event Volunteers
  - At Home Work
  - Volunteer Log Hours
  - Student Volunteers – for Middle/ High School Children gathering hours.

### September Events:

- Book Swap – Tuesday, September 3rd @ 7:40am in Cafeteria. Students enjoy this event, gives them a chance to refresh their book collection.
- Kona Ice Fridays – Friday, September 6th after school at dismissal (recurring 1st Friday of every month). Great fundraiser with high turnouts.
- Papa John’s Fundraiser – Fifty Nifty 50% Off Cards – discount cards for half off pizza.
  - Monday, Sept. 16th through Friday, Sept. 27<sup>th</sup> To be distributed by teachers.
- 1st SAC/PTA Meeting – **DATE CHANGE:** Wednesday, September 25th @ 5:30PM
  - **School Advisory Council “SAC”** - Great way to discuss budgeting, district announcements, staffing changes, changes in school.
    - “Each school has a School Advisory Council (SAC) comprised of parents, teachers, community members, school administrators, non-instructional support staff and other stakeholders who meet regularly to establish priorities, set annual objectives, and monitor action steps for school improvement. A School Advisory Council looks at aspects of their school as suggested by the priorities and develops a written School Improvement Plan (SIP) in alignment with the District's Strategic Plan.” - <https://www.browardschools.com/page/35320>

### October Events:

- Book Swap – Tuesday, October 1st @ 7:40am in Cafeteria
- Picture Day – Wednesday, October 2nd
- Fall Book Fair Week – Monday, October 7th through Friday, October 11th – We need volunteers to work register and come assist kids. Can be here partial day or as much as you can assist. Sign up genius to be sent out via email and FB for interested parents.
- Career Day – Wednesday, October 16th – Let PTA or office know if you are interested.
- Read for the Record – Thursday, October 24th @ 8:30am – need a handful of volunteers. Read out to office for signup
- Family Literacy Night – Thursday, October 24th @ 6pm
- Storybook Character Parade – October 31st – need volunteers to distribute water, keep line flowing, etc.

### November Events:

- Math Night – Thursday, November 7th @ 6pm
- Coffee Talk PTA Meeting – Friday, November 8th @ 8:15am in Media Center
- **Family Fun Night – Friday, November 8th** – originally scheduled for September but changed because of date conflict. Need volunteers for face painting, running the games, setup
- Book Swap – Tuesday, November 12th @ 7:40am in Cafeteria
- Make-Up Picture Day – Wednesday, November 13th

- Holiday Shop Set-Up – Friday, November 22nd @ Noon

### December Events:

- Holiday Shop Week – Monday, December 2nd through Friday, December 6th . Parents welcomed to dress up. Fun Winter Holiday activity.
- Class/Club Picture Day – Wednesday, December 11th – These pictures go into yearbook, no makeups.
- Staff Holiday Luncheon – Wednesday, December 18th – volunteers for setup, serve, and cleanup. Any ideas welcomed for luncheon décor. A lot of it done at home.

### 2025 Events:

- OWL WALK Committee Meeting – Friday, January 10th
- OWL WALK Mandatory Volunteer Meeting – February 21st
- OWL WALK – **Friday, March 7th**
- Event raises over 20k. Biggest fundraiser of the year. Mr. Ramsey MC's, South Plantation band comes, exciting celebration of pride for our school and students, many vendors and city council participation (Fire, SWAT, I9, City of Plantation, etc.).

### Yearbook:

Start taking photos NOW! Any are welcome- 1<sup>st</sup> day of school, spirit days, class parties or Field Trips.

- Please email all labeled yearbook photos to yearbook@ppepta.com or send to - make sure to include grade, teacher's name and name of the event/day of photo
- Upload Photos to Pictavo – stay tuned for instructional flyer
- Can post to Facebook page.
- 5th Grade Yearbook Ads and Baby Photos – stay tuned for instructional flyer
- Cover Contest – stay tuned for instructional flyer: "SWEET to be at PPE" theme: **Deadline is January 10th**
- We are looking for design savvy parents who would like to help with the yearbook and head up yearbook design and production next year. Both Stefanie and Jamie are leaving us next school year and parents will need to step-up for next school year 2025-2026.

### Reminders:

- ICE CREAM Wednesdays - Starts Wednesday, Sept 4th – parents can volunteer to run it. Kids can charge their lunch account or pre-pay tickets online. Available on the PTA Owl shop website.
- Date change: First SAC/PTA meeting is on Wednesday, September 25th
- Stay connected with PPE PTA on **Facebook** and ParentLink. Facebook has been a successful tool of communication for PTA. It allows members to search for key events and information, and fastest way to get questions answered of stay up to date on announcements.

## 7. Announcements

- These year we will again provide childcare for interested parents with small children, in the art room during evening PTA meetings. Please reach out with questions in advance of meetings.
- PTA meetings typically to occur every other month
- Got Sneakers fundraiser is back- donate your old sneakers to the school PTA. must sneakers with rubber sole, not crocs or sandals. Office will have bin for collection.

## 8. Next Meeting

- **Date:** Wednesday, September 25th @ 5:30PM
- **Time:** 5:30PM
- **Location:** PPE Media Center

## 9. Adjournment Time: 9:30am

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**Prepared by:** Elizabeth Pico, Secretary

**Date:** 8/26/2024